

Travel & Expense Account Summary

Employee Name Jim Lombard
Expense Dates 11/01/10-11/01/10
Report Name Amtrak Nov

Request Total \$ 65.00
Direct Charge Total - 0.00
Travel Advances - 0.00
Net Due Employee = **65.00**

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Non-Travel Expenses	Amtrak Nov	65.00

NOTE: (d)=Direct Charge

DATE	Mon Nov 1									TOTAL
Transit Subsidy	65.00									65.00
TOTALS \$	65.00									65.00